

PROSPECTUS 2021









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PROSPECTUS 2021

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1 ABOUT US

THE PURPOSE

The purpose of Ehlanzeni TVET College is to create a quality teaching and learning environment in which students can acquire the necessary knowledge, practical skills and applied vocational and occupational competence as well as the necessary attributes required for employment, self-employment, entry to a particular vocation, occupation or trade or to a higher education institute in order to respond to the human resource, economic and development needs of South Africa.



A world-class college providing relevant quality vocational education and training.



MISSION

Committed to create a quality teaching and learning environment that meets the expectations of our clients and the world of work

OUR VALUES

Our values are in our DNA underpinning who we are and serve to direct our thinking, our decision-making and the way we conduct our business.



Responsible Stewardship

Prudent protection and management of the resources entrusted to us in a manner that ensures accountability.



INNOVATION AND EXCELLENT SERVICE

We encourage the highest quality of instruction within the classroom and service throughout the campus community



INTEGRITY

We embrace moral values of truthfulness, trust and the treatment of others with respect.



COLLABORATIVE AND DEMOCRATIC DECISION MAKING

We value informed decisions made by people closest to the issue by encouraging open communication and teamwork.



UBUNTU

We care for each other and advance the Batho-Pele principles.

2 CLASS ATTENDANCE

- Students are expected to attend 100% of their classes however they will be allowed to write the examination for
 every subject for which they have attained a minimum of 80% class attendance (including authorized absence
 and sickness) per subject.
- · Students must be punctual.
- Students who arrive five minutes late after the start of the period will be regarded as late (but will be allowed in class) and indicated on the register.
- Students may not be denied access to class unless they cause/display disruptive behaviour. In the case where
 the student is late three or more consecutive days per subject, such a student should be marked absent on the
 fourth day by the subject lecturer.
- Students may not leave the venue during periods/lecturing times unless necessary permission has been obtained from lecturers.
- Cellular phones must be switched off at all times in lecture rooms, examination rooms, assemblies and during meetings.
- Regular absenteeism and late coming will be followed up by contacting parents/guardians/employers/sponsors
 by the relevant faculties/departments for disciplinary action.
- All personal appointments should be made after lecturing hours, over weekends or during vacations. Absence
 due to such appointments will be regarded as non-attendance, even if a lecturer was notified by the student.
- · Class attendance, academic/programme progress and disciplinary warning(s) will affect student's testimonials.
- A special certificate will be awarded for 100% attendance.
- Attendance will be used as one of the criteria for work placement of students or learnerships.
- Attendance will be used as a criterion for student bursary allocation.
- If a student was absent for three or more consecutive lecturing days due to death of a family member, evidence
 must be provided on the day he/she resumes classes. If absenteeism was due to illness, a medical certificate
 must be submitted immediately on the day he/she returns to classes.
- If a test/internal examination/assessment was written and a medical note or evidence of death of a family member was not submitted, a zero (0) mark will be entered on the mark sheet.
- Pregnant students: A medical certificate, stating the due date of birth must be submitted as soon as the pregnancy was confirmed.
- Students should not be allowed to register for the next trimester/semester/year if their average class attendance
 for the previous trimester/semester/year is less than 80%. The dates where evidence e.g. a doctor's note or
 a copy of a death certificate of a close family member which has been submitted must be taken into account,
 these absences should then not count.
- The student must take maternity leave for the last four weeks of the pregnancy unless a medical certificate is submitted that allows the student to continue classes.
- Clothing should be neat, acceptable in a societal and corporate environment and students' bags free of provocative or offensive statements, slogans or signs.

3 DEREGISTRATION

Must be done in writing, during the registration period (as advertised), failing to do this, students will be liable for the full cost of tuition.

4 EXAMINATIONS

Only students who have registered for full-time, part-time and exams only programmes and who have complied with the requirements will be allowed to register for examinations.

5 DEPARTMENT OF HIGHER EDUCATION AND TRAINING TVET BURSARY SCHEME



The following students are eligible to apply:

- If you are a new prospective student who has been provisionally accepted you must apply for a bursary at the campus.
- ✓ Only South African citizens.
- √ Students who are financially needy.
- √ Students who perform academically.
- ✓ Must not be enrolling for a qualification equivalent to previous learning that was state-funded.
- NC(V) level 2/3 and Report 191 (NATED) courses students who were awarded bursaries in 2020 and have academically
 progressed to the next level in 2021.
- ✓ Students who were awarded bursaries for NC(V) Levels 2/3 or Report 191 N1 N6 in 2019 but have not academically progressed to the next level in 2020, will not be eligible for bursaries in 2021.

To apply for a bursary, the following documents must accompany the bursary application form:

- √ Three certified copies of the students ID.
- / Two certified copies of parents/guardians' ID.
- √ Two certified copies of IDs of other members in the household.
- √ The latest original or certified copies of the parents/guardians' payslips.
- ✓ Sworn affidavits from parents/guardians in the event that they are unemployed.
- ✓ Proof of residence.
- ✓ Completed and signed Consent Form.

DHET Bursaries are not guaranteed, there are procedures in place for the administration and awarding of these bursaries. The application process is electronic, students can apply online to NSFAS.

6

NATIONAL QUALIFICATIONS FRAMEWORK (NQF)



NQF	GET/FET (School)	Higher Education (TVET College) Report 191 (NATED) & NCV Courses	Higher Education (University)
NQF 10			Doctorate
NQF 9			Masters' Degree
NQF 8			Honours' Degree & Post Graduate Diploma
NQF 7			Bachelors' Degree
NQF 6		National N Diploma (TVET Colleges = N6 + 2 years practical for Engineering and 18 months practical for Business Studies)	Diploma
NQF 5		N6 Certificate (National Certificate)	Higher Certificate
NQF 4	Grade 12	N3 (N1 – N3 is not an equivalent to Grade 12 due to lack of fundamental subjects, but students can progress to N4 – N6. Cannot access University with N3 Certificate (NCV)	
NQF 3	Certificate Grade 11	Certificate (NCV)	
NQF 2	Certificate Grade 10	Certificate (NCV)	
NQF 1	Certificate of Primary Education Grade 9		



The NC(V) is a National Certificate Vocational programme at level 2 – 4 of the National Qualifications Framework (NQF) and is offered by all public TVET Colleges countrywide. The qualification is intended to directly address the priority skills demands of the modern South African economy.

The NC(V) Qualification is designed to provide both theory and practice, thus granting students an opportunity to gain work experience during their period of study. Practical experience may be gained in either a simulated or real workshop environment.

NC(V) PROGRAMME NQF LEVEL 2 – 4

WHICH NC(V) PROGRAMMES ARE OFFERED BY EHLANZENI TVET COLLEGE?



ENGINEERING STUDIES - RELATED & ITC FIELD PROGRAMMES

- Civil Engineering and Building Construction
- Electrical Infrastructure Construction
- Engineering and Related Design (Fitting and Turning or Fabrication or Automotive Repair and Maintenance, Welding)
- Information Technology and Computer Science



BUSINESS STUDIES - RELATED FIELD PROGRAMMES

- Finance, Economics and Accounting
- Management
- Office Administration



SERVICES - RELATED FIELD PROGRAMMES

- Hospitality (Accommodation, Events & Catering)
- Primary Agriculture
- Tourism

CURRICULUM



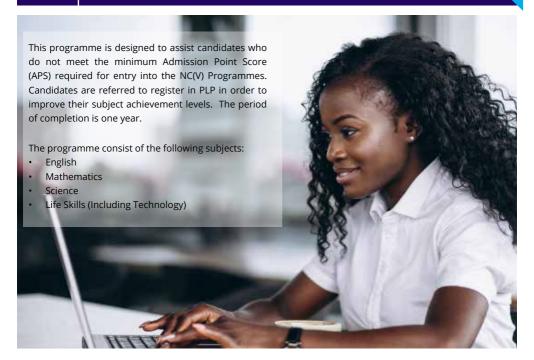
UMALUSI has officially communicated to the DHET its recognition of credit transfer between the NSC and NC(V) in the following subjects:

- English Home Language or FAL (passed at 40% and above)
- Mathematics (passed at 30% and above)
- Mathematical Literacy (passed at 30% and above)
- Physical Science (passed at 50% and above)

It is important to note that this concession applies only to the National Senior Certificate (NSC) and NOT to its predecessor, the Senior Certificate (SC). The other four subjects per NQF level are called Vocational Subjects and these are aimed at preparing students for the world of work within the field of their choice. A specialization vocational subject (Elective) forms part of the 4 Vocational Subjects in some qualifications, allowing a student to specialize in a specific sub-field.



PRE-VOCATIONAL LEARNING PROGRAMME (PLP)



9 | CAREER PATHING



10 | ENGINEERING STUDIES - RELATED AND ITC FIELD PROGRAMMES



ADMISSION REQUIREMENTS

- Minimum Grade 9 year-end report (must have passed Mathematics)
- An NOF Level 1 qualification
- All entry applicants must adhere to placement assessment criteria before admission

The College reserves the rights to:

- Only offer programmes that are justified by student number.
- Change the location/venue of the programme offering.

	Level 2	Level 3	Level 4	Possible Career Opportunities
FUNDAMENTAL SUBJECTS	The following subjects are cor a. English First Additional Land b. Life orientation c. Mathematics	npulsory for each level and applicable i guage	n all NC(V) Business-related Pr	ogrammes:
		VOCATIONAL S	SUBJECTS	
Civil Engineering & Building Construction	Construction Planning Plant and Equipment Materials Masonry or Plumbing	Construction Planning Plant and Equipment Materials Masonry or Plumbing	Construction Planning Plant and Equipment Materials Masonry or Plumbing	Architectural Engineering. Quantity Surveying Building Construction Industrial Designing Town and regional planning Sanitation Engineering Plumber Carpenter
Electrical Infrastructure Construction	Electrical Principles & Practice Workshop Practice Electric Control & Digital Electronics Electrical Systems & Construction	Electrical Principles & Practice Electrical Workmanship Electric Control & Digital Electronics Electrical Systems & Construction	Electrical Principles & Practice Electrical Workmanship Electric Control & Digital Electronics Electrical Systems & Construction	Electrical Engineering Digital Electronics Theatre Technology Electrician Instrumentation Sound Technology

10 ENGINEERING STUDIES - RELATED AND ITC FIELD PROGRAMMES - Continued

Engineering & Related Design	Engineering Fundamental Engineering Technology Engineering Systems Automotive Repair & Maintenance or Fitting & Turning or Engineering Fabrication or Welding Sheet Metal Work	Engineering Practice & Maintenance Materials Technology Engineering Graphics & Design Automotive Repair & Maintenance or Fitting & Turning or Engineering Fabrication (Boiler making) or Welding Sheet Metal Work	Engineering Processes Professional Engineering Practice Applied Engineering Technology Automotive Repair & Maintenance or Fitting & Turning or Engineering Fabrication (Boiler making) or Welding Sheet Metal Work	Kanyamazane Mapulaneng Mlumati Mashishing	Geology Chemical Engineering Civil Engineering Coal Technology Mechanical Engineering Metallurgical Engineering Petroleum Engineering Car Manufacturing Welding Tool Making Motor Mechanics Panel Beating Refrigeration and Air-Conditioning
Information Technology & Computer Science	Introduction to Information Systems Electronics Introduction to Systems Development Office Data Processing	Programming .	Systems Analysis & Design Data Communication & Networking Computer Programming Office Data Processing	Mlumati	Computer Programming Information Technology Management Computer Systems Engineering Data Processing





BUSINESS STUDIES - RELATED FIELD PROGRAMMES





ADMISSION REQUIREMENTS

- · Minimum Grade 9 year-end report
- An NQF Level 1 qualification
- · All entry applicants must adhere to placement assessment criteria before admission

The College reserves the rights to:

- Only offer programmes that are justified by student number.
- Change the location/venue of the programme offering.

BUSINESS STUDIES - RELATED FIELD PROGRAMMES Continued

	Level 2	Level 3	Level 4		Possible Career Opportunities
FUNDAMENTAL SUBJECTS	- · · · · · · · · · · · · · · · · · · ·				
		VOCATIONAL S	SUBJECTS		
Finance, Economics & Accounting	Applied Accounting Financial Management Economic Environment New Venture Creation or Office Data Processing	Applied Accounting Financial Management Economic Environment New Venture Creation or Office Data Processing	Applied Accounting Financial Management Economic Environment New Venture Creation or Office Data Processing	Mlumati Nelspruit	 Banking Insurance Services Private and Public Accounting Financial Services Investment Broking Bookkeeping
Management	Management Practice Operations Management Financial Management Entrepreneurship	Management Practice Operations Management Financial Management Project Management	Management Practice Operations Management Financial Management Project Management	Barberton Mapulaneng	 Marketing Human Resources Management Financial Management Public Management Production and Office Administration Public Relations
Office Administration	Business Practice Office Practice Office Data Processing Applied Accounting New Venture Creation or Wholesale & Retail	Business Practice Office Practice Office Data Processing Applied Accounting New Venture Creation or Wholesale & Retail	Business Practice Office Practice Office Data Processing Applied Accounting New Venture Creation or Wholesale & Retail	Mlumati Nelspruit Mashishing	Bookkeeping Office Management Office Administration Personnel Management Human Resources Management Private Secretary Receptionist Employment Agent
Duration	One Year	One Year	One Year		

SERVICES - RELATED FIELD PROGRAMMES



ADMISSION REQUIREMENTS

- · Minimum Grade 9 year-end report
- An NQF Level 1 qualification
- · All entry applicants must adhere to placement assessment criteria before admission

The College reserves the rights to:

- The College reserves the rights to:
- Only offer programmes that are justified by student number.
- Change the location/venue of the programme offering.

	Level 2	Level 3	Level 4		Possible Career Opportunities
FUNDAMENTAL SUBJECTS	The following subjects are compulsory a. English First Additional Language b. Life orientation c. Mathematical Literacy	for each level and applicable in all NC(V) Services-related Programmes:		
		VOCATIONAL S	SUBJECTS		
Hospitality	Hospitality Generics Food Preparation Client Services & Human Relations Hospitality Services	Hospitality Generics Food Preparation Client Services & Human Relations Hospitality Services	Hospitality Generics Food Preparation Client Services & Human Relations Hospitality Services	Mapulaneng	Food and Beverage Management Hotel Management Accommodation Services Events Management House Keeping
Tourism	Science in Tourism Client Services and Human Relations Sustainable Tourism in South Africa Tourism Operations	Science in Tourism Client Services and Human Relations Sustainable Tourism Regional Tourism Operations	Science in Tourism Client Services and Human Relations Sustainable Tourism International Tourism Operations	Barberton Mapulaneng	Accommodation Management Conference & Events Planning Restaurant & Food Services Tourism Development Game Ranger &Safari Work Transportation Management
Primary Agriculture	Soil Science Plant Production Animal Production Agri-Business	Soil Science Plant Production Animal Production Agri-Business	Farm Planning & Mechanization Advanced Plant Production Animal Production Agri-Business	Mthimba	Agricultural Science Farm Management Forestry Botany Horticulture Food Services Viticulture
Duration	One Year	One Year	One Year		



13.1 ENGINEERING STUDIES (N1 – N6)

Minimum Admission Requirements

- N1: Grade 9 with 50% mark in Mathematics and Physical Science
- N2: N1 certificate.
- N3: N2 certificate
- N4: N3 certificate
- N5: N4 certificate
- · N6: N5 certificate

Duration of the programme per level is one trimester (3 months)

TRIMESTER PROGRAMMES				
ROGRAMME	SUBJECTS	LEVELS	CAMPUS	
Civil Engineering	Mathematics Building Science Building Drawing Plumbing Theory Building & Civil Technology Building & Structural Construction Quantity Surveying Supervisory Management Building & Structural Surveying Building Administration	N1 - N6	Mapulaneng Mlumati	
Electrical Engineering	 Electrical Trade Theory Industrial Electronics Mathematics Engineering Science Electrotechnics Industrial Electronics Power Machines 	N1 - N6	BarbertonMashishingMapulanengMlumatiNelspruit	
Mechanical Engineering	 Mathematics Engineering Science Metal Workers Theory Plater Theory Plating & Structural Steel Drawing Engineering Drawing Motor Trade Theory Diesel Trade Theory Fitting & Machining Theory Mechanotechnology Supervisory Management Mechanical Draughting Power Machines Mechanotechnics Strength of Materials & Structures 	N1 – N6	Mashishing Mapulaneng KaNyamazane Mlumati	

13.2 Business studies (N4 – N6)

MINIMUM ADMISSION REQUIREMENTS

• N4: N3 or Grade 12 certificate with relevant subjects.

N5: N4 certificate.

N6: N5 certificate.

Duration of the programme per level is one semester (6 months)

SEMESTER PROGRAMMES					
ROGRAMME	SUBJECTS	LEVELS	CAMPUS		
Business Management	 Financial Accounting Entrepreneurship & Business Management Computer Practice Public Relations Sales Management 	N4 - N6	• Mlumati		
Financial Management	 Financial Accounting Entrepreneurship & Business Management Management Communication Computerized Financial Systems Cost & Management Accounting 	N4 - N6	Barberton Mapulaneng Nelspruit		
Management Assistant	Office Practice Information Processing Communication Computer Practice	N4 – N6	Mashishing Mlumati Nelspruit Mapulaneng		
Tourism	 Travel Office Procedures Tourism Communication Travel Services Tourism Destination Hotel Reception 	N4 – N6	Barberton Mapulaneng		
Farming Management	 Data Processing Maintenance Management Farm Management Financial Management Human Resource Management 	N4 - N6	Mthimba		

13.3 | NATIONAL N DIPLOMA BUSINESS STUDIES (N4 - N6)

N4 – N6 Programmes (Alternative Post Matric Programme) in Engineering, Business and Utility studies. Students must comply with the required number of working hours in the relevant field of study to obtain a National Diploma.

For Business Studies / Semester programmes; 18 Months (2 000 working hours) For Engineering Studies / Trimester programmes; 24 Months (2 670 working hours)

NC(V) AND REPORT 191 (NATED) PROGRAMMES Programmes are offered between 07:30 and 19:00



14 OCCUPATIONAL LEARNING PROGRAMMES



The Occupational Programmes offered at Ehlanzeni TVET College include Learnerships, Artisan Development Programmes and Registered Skills Programmes. The focus of these programmes is geared towards preparing students for a specific trade.

A Learnership is based on a legally binding agreement between an employer, a student and a training provider.

Learnerships offered by the College combine theory at the College or Training Centre with relevant practice on-the-job. It is designed to ensure the quality of the training and to protect the interest of each individual party in order to become qualified. Students must be assessed against unit standards registered by SAQA.

Skills programmes are unit-standards-based programmes that are demand-driven as determined by community needs. They are unit standards programmes extracted from a formal full qualification registered by SAQA which the College offers partnership with the relevant SETA or QCTO.



OUR VISION

A world-class college providing relevant quality vocational education and training.

... striving towards excellence

TOGETHER
WE CAN BEAT
COVID-19

Basic protective measures against the COVID-19 coronavirus



PEOPLE CAN HELP PROTECT THEMSELVES

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds.use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Clean frequently touched surfaces & objects



DISTANCING







Contact us now!



covid@ehlanzenicollege.co.za www.ehlanzenicollege.co.za

BARBERTON CAMPUS

3074 General Street Private Bag X1644 **BARBERTON** 1300

Tel: 013 712 6640

25° 47' 7.602" S. 31° 2' 54.692" E

CENTRAL OFFICE

29 Bell Street Private Bag X11297 **NELSPRUIT** 1200

Tel: 013 752 7105

25° 28' 22.869" S. 30° 58' 44.806" E

KANYAMAZANE CAMPUS

Ligogote Road Private Bag X1010 KANYAMAZANE 1214

Tel: 013 794 3767

25° 28' 41.182" S. 31° 10' 18.75" E

MASHISHING CAMPUS

1 Rossouw Street. Lydenburg Private Bag X20096 Lydenburg 1120

Tel: 013 591 0875

25° 5' 42.64" S. 30° 26' 24.388" E

MAPULANENG CAMPUS

Manyeleti Road Private Bag X413 **ACORNHOEK** 1360

Tel: 013 591 0873

24° 36' 2.156" S. 31° 4' 20.314" E

MLUMATI CAMPUS

Tonga Road KaMhlushwa Township Private Bag X501 **MALELANE** 1320

Tel: 013 591 0881

25° 40' 5.969" S. 30° 57' 33.787" E

MTHIMBA CAMPUS

Numbi Road Private Bag X925 **HAZYVIEW** 1242

Tel: 013 591 0874

25° 9' 1.255" S. 31° 7' 44.563" E

NELSPRUIT CAMPUS

Koraalboom Street Private Bag X11282 **NELSPRUT** 1200

Tel: 013 741 3016

25° 28' 24.99" S. 30° 57' 33.787" E





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