higher education & training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Tshwane South TVET College
"achieve the future"

TSHWANE SOUTH TVET COLLEGE: ON-LINE ENROLMENT PROCESS FLOW CHART: NEW STUDENT

STEP 1
Career choice

View courses offered on the Portal or visit College Website for more information

STEP 2
Online Application

Complete online portal application Process. Ensure that all icons are completed or green to progress to status: **Pending Verification**

STEP 3 **Status 1**
Pending Verification
(Awaiting Approval)

The Campus Programme Manager will screen a student and accept them if they meet all requirements then move the student to the next status: **Book Assessment**

STEP 4 **Status 2**
Book Assessment
(Make Appointment)

Student receives notification of selected campus, date & time to complete assessment. Next status is Pending **Assessment**

STEP 5 **Status 3**
Pending Assessment
(Awaiting Results)

Assessment results will be captured and student status will move to **Pending Review**

STEP 6 **Status 4**
Pending Review
(Awaiting Outcome)

Programme Manager will screen assessment results & move student to **Provisionally Accepted or Unsuccessful**

STEP 7 **Status 6**
Unsuccessful

Programme Manager will move a student that is not successful to this status. Student to get **Career Guidance** for an alternative option.

STEP 8 **Status 5**
Provisional Accepted
(Temporarily Accepted)

Student will receive an sms & email e.g. "Hi Thandi, Your application for N1 Civil Engineering has been provisionally accepted. Should you want to **Accept** this application, please go to your Current Application on the Portal or follow this link: https/TSCPORTAL.COLTECH.CO.ZA/student/application/173377 to complete the process & move to status Pre **- Enrolled**

STEP 9 **Status 7**
Pre-enrolled

Student who accepted will now be moved to the **Admission Portal Pre-Enrolled** module awaiting registration to the system

NB
The student needs to finalise registration at their selected campus to complete the process and must present certified copies of uploaded documents for purpose to receive books and student card